LEDucation 2022 Submission Requirements

Deadline for Submissions: October 31, 2021

Use this link to submit: **bit.ly/3ksQwN7**

The Conference is scheduled for March 15–16, 2022 at the New York Hilton Midtown in New York City and will offer a hybrid—live and on-demand—educational program. We are seeking global speakers from within the lighting design industry who can share their knowledge and experience in any of (but not limited to) the following topics — all of which must include LED-related content:

- Architectural Lighting Design
- Lighting Trends + Research
- Lighting Codes
- Lighting Controls
- Lighting for Health + Wellbeing
- UV Lighting

- Lighting Technologies
- Smart Lighting + IOT
- Human-centric Lighting
- Environmental Lighting
- Emergency/Egress Lighting
- Energy Efficient Lighting

To submit a presentation you will need to provide the following information:

1. **Presentation Title**
2. **Indicate course level**
   Introductory, Intermediate, Advanced, Update
3. **Presentation Abstract**
   Provide a brief overview of the subject matter of the presentation.
   Not to exceed 100 words
4. **Is Prerequisite knowledge required?** 25 word maximum
5. **Speaker Headshot**
6. **Speaker Bio**
7. **Does Your Presentation include additional speakers?**
   If so, please have the following info ready for each Co-Speakers:
   –First and Last name
   –Title
   –Company
   –Email
   –Cell Phone
   –Bio

If you have more than 5 Co-Speakers, please email presentations@leducation.org

8. Four (4) Learning Objectives are required by AIA.

Not to exceed 25 word max per objective

Please follow these guidelines:

- Learning objectives for HSW courses must be directly relevant to topics of health, safety, or welfare that are discussed in the presentation.
- Learning objectives typically have three parts: BEHAVIOR What participants will be able to do upon successful completion of the learning program CONDITION The condition under which the participant will be able to perform the behavior CRITERIA The evaluation metric that will determine how well the behavior is performed under the correct conditions.

9. Course Category

We are required to classify each course in one of the following categories. LEDucation courses will likely be classified as either Building Systems, Materials, & Assemblies or Building Design. Please select the most appropriate category to your presentation.

Choose one category:

- Project Planning & Design
  - ☐ Building Systems, Materials, & Assemblies
  - ☐ Building Design
  - ☐ Project Costs & Budgeting
- Project Development & Documentation
  - ☐ Construction Cost Estimate
  - ☐ Construction Documentation
  - ☐ Integration of Building Materials & Systems
  - ☐ Project Manual & Specification
  - ☐ Art & Architecture
  - ☐ Codes & Regulations
- Construction & Evaluation
  - ☐ Construction Administration
  - ☐ Construction Observation
  - ☐ Pre-construction Activities
  - ☐ Project Closeout & Evaluation
- Programming & Analysis
  - ☐ Building Analysis & Programming
  - ☐ Environmental & Contextual Conditions
  - ☐ Site Analysis & Programming
- Project Management
  - ☐ Communications Management
  - ☐ Contracts
  - ☐ Implementation & Evaluation
  - ☐ Project Quality Control
  - ☐ Project Team Management

10. Type of Credit

If selecting HSW credits, AIA will review and may request additional supporting information to verify a program's HSW-worthiness.

For HSW credit:
75% of course material must be HSW-compliant! Learning programs with at least 75% of the content intended to protect the health, safety, and welfare of the occupants of the built environment as defined below:

HEALTH Those aspects of professional practice that improve the physical, emotional, and social well-being of occupants, users, and any others affected by buildings and sites.

SAFETY Those aspects of professional practice that protect occupants, users, and any others affected by buildings or sites from harm.

WELFARE Those aspects of professional practice that enable equitable access, elevate the human experience, encourage social interaction, and benefit the environment.